

**SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL
SCRUTINY COMMITTEE**

**WEDNESDAY 13 JUNE 2012
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of Meetings held on:

1 - 14

22 March 2012 – Minutes of Environment Capital Scrutiny Committee

6 March 2012 – Minutes of Sustainable Growth Scrutiny Committee

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

5. Waste 2020 Programme- Energy from Waste Facility And Other Associated Works and Services **15 - 24**

In accordance with Standing Orders, Members are asked to determine whether the update report to be tabled at the meeting relating to agenda item 5. Waste 2020 Programme – Energy From Waste Facility which contains exempt appendices containing information relating to the financial or business affairs of a particular person (including the authority holding that information), as defined by Paragraph 3 of Schedule 12A of Part 1 of the Local Government Act 1972, should be exempt and the press and public excluded from the meeting when these appendices are discussed or whether the public interest in disclosing this information outweighs the public interest in maintaining the exemption.

6. Environment Capital Overview **25 - 28**

7. Sustainable Growth: Introduction, Overview and Work Programme **29 - 30**

8. Review of 2011/2012 and Future Work Programme 2012/2013 **31 - 48**

9. Forward Plan of Key Decisions **49 - 62**

10. Date of Next Meeting

Thursday 12 July 2012

Committee Members:

Councillors: M Todd (Chairman), G Casey (Vice Chairman), M Nadeem, Maqbool, S Martin, Thulbourn and J A Fox

Substitutes: Councillors: McKean, Forbes and C Ash

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

**MINUTES OF A MEETING OF THE ENVIRONMENT CAPITAL SCRUTINY COMMITTEE
HELD AT THE BOURGES/VIERSEN ROOM - TOWN HALL
ON 22 MARCH 2012**

Present: Councillors D Day (Chairman), N Arculus, J Peach, N North, B Rush,
JA Fox and N Sandford

Also Present: Councillor S Dalton, Cabinet Member for Environment Capital
Magda Steele, Youth Council

Officers Present: Paul Phillipson, Executive Director for Operations
John Harrison, Executive Director for Strategic Resources
Darren Sharpe, Natural and Historic Environment Manager
Peter Garham, Highway Maintenance Manger
Paulina Ford, Senior Governance Officer, Scrutiny
Dania Castagliuolo, Governance Officer
Israr Ahmed, Lawyer

1. Apologies for Absence

No apologies for absence were received.

2. Declarations of Interest and Whipping Declarations

Item 6 – Trees and Woodlands Strategy

Councillor Sandford declared a personal interest in that he was an employee of the Woodland Trust.

3. Minutes of the Meeting held on 19 January 2012

The minutes of the meeting held on 19 January 2012 were approved as an accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for call-in to consider.

5. The Delivery of Renewable Energy

The aim of the report was to inform the Committee of the issues and challenges associated with delivering renewable energy across the council's assets.

Key points highlighted were:

Solar Energy

Funding from the Department of Energy and Climate Change (DECC) existed in the form of Feed in tariffs (Fit). From July 2011 the Feed in tariff unit rate had been reduced by 50% from 32.9p to 15.2. From July 2012 the rate would be reduced further and depending on how many buildings (25 or more) were affected it could drop as low as 5.6p.

Wind Power – This was still well supported by DECC.

Other technologies and incentives were being considered such as renewable heat incentive e.g. solar thermal and ground source heat pumps.

The benefit of the delivery of renewable energy supported directly the Councils Carbon Reduction Commitment (CRC) and provided the Council with the ability to generate money and contain future price increases.

Questions and observations were raised around the following areas:

- Has the cost of installing Solar Photovoltaic (PV) panels gone down? *Members were informed that the cost of the actual panels was going down dependant on volume and where they were purchased from but the cost of labour to install them had not.*
- What level of wattage were the PV Panels that were being put onto schools and could they reserve the energy made in the summer months when the school was not being used. *Members were advised that the PV Panels placed on schools were typically up to 50kw and all the energy made was being consumed on site. If a 100kw PV Panels were to be used and surplus energy was produced during the summer months the energy could be transferred to another council property or sold to a third party through the Energy Services Company (ESCO) through a Power Purchase Agreement.*
- Can you up date the Committee on the Energy from Waste facility. *The decision on the choice and the recommendation would be made in June 2012.*
- Will there be any grants for funding to enable people to put PV Panels on their homes. *There was no direct Government funding for people to put PV Panels on their homes.*
- Members were concerned that PCC had not taken advantage of the introduction of the Solar Feed in tariff (Fit) which had been introduced in April 2010 soon enough thereby missing out on potential income prior to the reduction in the Fit in July 2011. The curtailment of the Freemans PV Panel project was an example of this. *Members were informed that once Cabinet approval had been received the Freemans PV Panel project had been accelerated however just before completion the Government changed the regulations which therefore affected the potential income from the project. The amount of work involved in fixing the PV Panels to the roof of the Freemans building had been more than expected which delayed the project. The Cabinet Member for Environment Capital acknowledged that some projects involving the Fit could have started sooner.*
- What plans has the Council made to take advantage of the Renewable Heat Incentive (RHI). This was an incentive where the Government would pay people for producing renewable heat. *Members were advised that this was a low priority and other incentives like PV Panels, Wind Power and The Green Deal were more of a priority.*
- How many planning applications for onshore wind turbines have been approved by PCC? *Members were informed that only one application had been approved locally. One of the main issues in the Peterborough area had come from the Ministry of Defence who posed objections because of radar services. The Executive Director for Operations informed Members that there was an element in the Core Strategy (CS11) that identified the development proposals for dealing with renewable energy of which wind farms would be one of them. There was nothing in the planning polices that would prevent the development of wind farms but every application would be looked at on its own merit. There had only been one application presented to the Planning Committee.*
- Why has the council not put in place ground mounted PV Panels? *Members were informed that when the Fit was introduced very few Authorities looked at ground mounted schemes. There was an issue of how to get ground mounted electricity actually back into it rather than selling it on. Overtime this has developed and become more sophisticated. Some big developers had produced large scale ground mounted schemes.*
- Members had specific concerns around who would own the PV Panels if a school transferred to Academy Status and if they would then become the Fit generator and own the asset. *Members were advised that the School Governing Body would enter into a 25 year agreement to pay for the energy that came off the roof. In effect it would be like a 25 year energy contract and PCC would be able to guarantee what the payment terms were. The School would not own the Fit.*

ACTION AGREED

The Committee noted the report and requested that a progress report be brought back to the Committee in one year.

6. Trees and Woodlands Strategy

The purpose of the report was to present the updated Trees and Woodland Strategy to the Committee for consideration prior to referral to Cabinet.

The Committee considered whether the revised draft Strategy provided the objectives, policies and actions which would establish the Council's commitment and continued strategic direction for the protection, planting and maintenance of the trees and woodland within its authority. A key element of change within the Strategy was to move away from a reactive service to one that ensured that its resources go towards a pro-active defensible system for managing tree risk and ensuring high standards of asset management.

A total of 245 consultation responses had been received and comments and observations had been incorporated, where appropriate, within the revised Strategy including any new changes to legislation.

Questions and observations were raised around the following areas:

- Members were concerned about trees belts that were close to houses and had become overgrown. How would this be managed? *Members were informed that going forward the tree stock would be managed in different ways. Shelter belt management was different to specimen tree management. The shelter belts had limited intervention over the past 15 to 20 years and needed to be thinned whilst still providing a screen to residents. Each shelter belt would be assessed on its individual merits and there would be clear and precise specifications issued to contractors who would maintain the trees. Regeneration would be a valuable part of the process. Measures would also be put in place to monitor the quality of work of the contractors.*
- Members commented that the strategy did not advise people on biodiversity issues and which types of trees should be planted in specific locations across the city to accommodate those issues. *Members were informed that one of the main changes with the strategy was that the complete tree stock would be monitored and assessed to accurately record the various species across the city. Once an inventory had been established this would enable the formulation of new planting proposals and meet the biodiversity issues and address pest and disease issues. This would also help to guide developers when planting trees.*
- Members felt that the strategy provided a good balance in protecting the existing trees and woodland and seeking to expand the tree population but that the process for developing the Trees and Woodland Strategy had taken far too long over a period of six years. *The Cabinet Member for Environment Capital agreed that the strategy had taken too long and wanted to gain approval from Cabinet and Full Council as soon as possible.*
- Do you have statistics regarding how many trees had died within the new planting scheme in Peterborough and how many had survived? Members were concerned that new areas of planting had not been looked after. *The Officer advised that he did not have the information available at the meeting. The Cabinet Member for Environment Capital knew of the area mentioned and advised that it was a Trees for Cities and PECT initiative. Unfortunately the scheme had suffered from a hot summer and very dry winter causing the trees to die.*
- The Executive Director for Operations advised the Committee that there would be a fully qualified arboriculturist in place supporting the Natural and Historic Environment Manager and Enterprise who would be able to give specialist advice.

RECOMMENDATION

The Committee:

- (i) Endorsed the Trees and Woodland Strategy;
- (ii) Supports the need for additional resources allocated within the Medium Term Financial Strategy to deliver the strategy; and
- (iii) Recommends the adoption of the Trees and Woodland Strategy to Cabinet prior to its consideration by Council as part of the major policy framework.

ACTIONS AGREED

The Committee requested that the Natural and Historic Environment Manager bring to the Committee at a future date:

- (i) the proposed Tree Risk Management Strategy
- (ii) annual progress reviews of the Trees and Woodlands Strategy

7. Highway Maintenance Plan

The report was presented to the Committee in order to seek approval to implement the Peterborough City Council Highway Maintenance Plan 2011 – 16 for use with immediate effect. The Highway Maintenance Plan (HMP) updates and replaced the previous Highway Network Management Plan 2004/05 and whilst not of the same name it was broadly based on the earlier document. The HMP was intended to provide a reference to Councillors, officers and all those with an interest in how Peterborough's highway network maintenance is managed and delivered.

Questions and observations were raised around the following areas:

- How do you decide what is a priority for work. *Members were advised that maintenance was done in three stages:*
 - *Reactive Maintenance*
 - *Routine Maintenance*
 - *Planned Maintenance*

In order to plan major schemes of maintenance we carry out surveys of the whole network. The classified road network is surveyed every year using a scanner which automatically picks up the defects. Unclassified roads are on a four year rolling programme. An engineer also inspects the roads. The results of the surveys are pulled together and prioritised.

- The report stated that driven inspections were undertaken for footway surveys. Members were concerned that the inspections were not conducted by walking on the footway. *Members were advised that if the footway was block paved or slabbed they would be walked; low level footways would have a driven inspection.*
- Members requested that when the smaller highways in housing areas were inspected the ward councillor receive a report so that when receiving a concern from residents regarding poor footpaths they would be able to respond.
- Members noted that the table for scheduled works within the report related to works done in 2011/2012. *The Officer advised that this would be replaced with the 2012/2013 schedule of works and a copy of this would be sent to Members.*

RECOMMENDATION

The Committee endorsed the Highway Maintenance Plan and recommended its use with immediate effect.

ACTIONS

The Highway Maintenance Manger to provide the Committee with a copy of the 2012/2013 Schedule of Works.

8. Forward Plan of Key Decisions

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

ACTION AGREED

The Committee noted the Forward Plan.

CHAIRMAN
7.00 - 8.55 pm

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**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH SCRUTINY COMMITTEE
HELD AT THE BOURGES/VIERSSEN ROOM - TOWN HALL
ON 6 MARCH 2012**

Present: Councillors C Burton (Chairman), S Allen (Vice Chairman), N Arculus, J Peach, E Murphy, N Sandford

Also Present: Councillor Sue Day, Vice Chair of Strong and Supportive Communities Scrutiny Committee
Councillor G Casey, Member of Strong and Supportive Communities Scrutiny Committee
Jeffrey Pusey, Youth Council
Aileen Crosbie, Youth Council
Sean Hanson, Partnership Director, Serco
Mark Sandhu, Head of Customer Services, Serco
Belinda Evans, Customer Service Manager, Serco

Officers Present: Paul Phillipson, Executive Director – Operations
Peter Heath-Brown, Planning Policy Manager
Lisa Emmanuel, Neighbourhood Manager, South
Steven Pilsworth, Head of Strategic Finance
Carrie Denness, Principle Solicitor
Dania Castagliuolo, Governance Officer
Paulina Ford, Senior Governance Officer, Scrutiny

1. Apologies for Absence

Apologies were received from Councillor David Day. Apologies were also received from the Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning and the Cabinet Member for Resources.

Members commented that they were disappointed that neither Cabinet Member was able to attend the meeting and requested that a letter be sent to the Cabinet Members advising them of the Committees disappointment.

2. Declarations of Interest and Whipping Declarations

Agenda item 5 - Peterborough 'Statement of Community Involvement', Neighbourhood Planning and Community Action Plans

Councillor Murphy declared a personal interest in that he was involved in the Neighbourhood Forums and was Programme Director for Gladstone Connect.

3. Minutes of meetings held on

- 10 January 2012
- 30 January 2012 – Joint Meeting of the Scrutiny Committees and Commissions - Budget

The minutes of the meetings held on 10 January 2012 and 30 January 2012 were approved as an accurate record.

4. Call in of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for call-in to consider.

5. Peterborough 'Statement of Community Involvement', Neighbourhood Planning and Community Action Plans

At the invitation of the Chair and for item 5 only Councillor S Day and Councillor G Casey joined the Committee as representatives of the Strong and Supportive Communities Scrutiny Committee.

The Planning Policy Manager presented the report and explained to the Committee that the Statement of Community Involvement (SCI) was a statutory document that set out how the city council would involve the community in the planning process right the way through the preparation of plans through to planning applications. The SCI had originally been adopted in February 2008. The report being presented gave the Committee the opportunity to comment on a review of the SCI before being presented to Cabinet on 26 March 2012 to gain agreement to go out to public consultation. The SCI had been reviewed because there had been a lot of changes to the planning background. A number of new regulations had been issued by the Government over the last four years in particular to local development documents and more significantly the Localism Act. An example was a new duty on developers to consult with people on prospective planning applications before submitting the application. There was also a new section on Neighbourhood Planning. This section set out how the council intended to take forward the wide range of issues which came under the 'Neighbourhood Planning' section of the Localism Act. Neighbourhood Planning' had two principal elements:

- A '**neighbourhood development plan**', which was defined in the Localism Act as 'a plan which set out policies in relation to the development and use of land in the whole or any part of a particular neighbourhood area specified in the plan'.
- A '**neighbourhood development order**', which was defined as 'an order which granted planning permission in relation to a particular neighbourhood area...for development specified in the order, or for development of any class specified in the order'.

A 'neighbourhood area' was either a Parish Council area (or part thereof) or, where a parish did not exist, an area as defined by a neighbourhood forum. The setting up of such 'areas' and 'forums' had their own set of procedures in the Localism Act, and must be completed before any neighbourhood plan or order was embarked upon.

There were alternatives to Neighbourhood Planning one of which was Community Action Plans.

Questions and observations were made around the following areas:

- Would the neighbourhood development plan be able to influence the amount of development money coming into an area? How would it work under the new system? *Members were informed that the whole system of planning gain in its current form would only exist for another two or three years. The Government had announced a change after April 2014 to a new system called Community Infrastructure Levy (CIL). This would be a system of securing funds from new development, pooling them and spending it on infrastructure. Work had been started on preparing a CIL charging schedule and this would be presented to scrutiny at a future meeting.*

- When would the SCI be adopted? Have you had anyone interested in putting forward a neighbourhood plan yet? *Members were informed that there had already been an expression of interest from Newborough Parish Council and there may be a period of working on the basis of the draft SCI before it could be adopted. It was anticipated that the SCI may be adopted in September / October 2012.*
- Members were concerned that the council may not be taking into consideration the massive changes that the implementation of the new Localism Act would bring about and wanted to see the Localism Act brought to a future committee to see how the Council were addressing the changes.
- Does the Council have any plans to change the name of the Neighbourhood Committees to Area Committees? *Officers were unaware of any plans to change the name of the Neighbourhood Committees.*
- Could a Neighbourhood Committee produce a neighbourhood plan? *Any part of Peterborough that was covered by a Parish Council would by default be able to put forward neighbourhood plan. No other body in that area would be able to put forward a neighbourhood plan. In unparished areas the geographic area of a neighbourhood plan could be decided by the local community. It would then be up to the council to decide if that was correct and influence the area if it seemed illogical or did not match a natural boundary. There was still an area of debate as to how the areas would be formed.*
- Members were concerned that the process seemed to give a massive advantage to Parish Councils and might disadvantage areas that did not have that structure. Some areas may not have the people with the ability to get involved in such processes. How was the council going to ensure that all areas of Peterborough had an equal opportunity to participate in this process. *Members were advised that the process that had been set out was based on the draft regulations and had been simplified as much as possible.*
- Members requested that Officers consider further how they would support areas that were not parished in this process.
- The new legislation puts a stronger obligation on the local community to consult when putting in a neighbourhood plan. In reality how would this work? *Officers advised that they were still waiting for the regulations to inform on what the legislation applied to. However it was believed that it would only apply to developments of 200 or more houses and schemes involving 10,000 sq metres of floor space. Therefore it would only catch big schemes. All applications would have to show how consultation had been undertaken and the outcome of that consultation including all objections.*

RECOMMENDATION

The Committee noted the report and recommends that the council concentrate its efforts in helping non-parished areas prepare for neighbourhood planning to ensure all areas of Peterborough have an equal opportunity to participate in the process.

6. First Interim Report on the performance of the Serco Partnership

The report informed the Committee on the first three months performance of the Peterborough – Serco Strategic Partnership. The Partnership Director from Serco was in attendance with the Head of Strategic Finance to present the report. Apologies had been received from the Executive Director of Strategic Resources who was unable to attend the meeting. The Committee were informed that a major piece of work being currently undertaken by Serco was the transfer of staff from PCC over to Serco however this had not affected performance of services. The performance had either been maintained or in some cases had improved. Serco was investing in Service Improvement Plans to drive service and a good example of this was working with Experian to improve debt collection. Serco had also undertaken the project management of the transfer of Adult Social Care Service back to the council.

Questions and observations were made around the following areas:

- Members questioned the use of Experian and wanted assurance that personal information held by the council was not being given to Experian. *Members were informed that personal information was not being given to Experian and that the council was using information that Experian held which was credit information. It was a credit checking exercise.*
- It had been noted by Members that there was an amount of between £3M and £4M which would be given to Serco for a computer system. Could clarification be provided as to what the computer system was for and what benefits the council would receive in return? *Members were advised that the sum of money was not just about buying a computer system it was also about investing in a Customer Relationship System and driving forward transformation to achieve significant efficiencies. Over the life of the contract the efficiencies would out way the investment many times.*
- When people contact the council to make a complaint were people aware that they were not talking to someone from the council but someone from Serco. Had this caused any problems? *The Partnership Director advised that there had been no concerns expressed so far. There had been a deliberate decision when starting the partnership to present as Peterborough City Council to service users not as partners so that people believed they were contacting the council.*
- What capital efficiencies would the partnership with Serco deliver? *Members were informed that the strategic property team had transferred into Serco. Using the strength of Serco for procurement arrangements would enable better deals in the future.*
- Do capital efficiencies make their way back to the council? *All capital efficiencies would benefit the council. They would be a direct benefit to the council not to Serco.*
- Had an assumption been made on how many people were claiming a 25% single persons discount on council tax that were not eligible. *An assumption had been made in order to calculate the savings that could be made. The information could be provided to the Committee after the meeting.*
- A Member had noted that from December 2011 Housing Officers were responding to queries with an automated impersonal response not by a named officer. This was a big change in service and some service users were not happy with the new arrangement. *The Executive Director of Operations advised that the Housing Team had not transferred over to Serco. Housing Allocations were still part of the Operations Directorate.*
- Some of the Community Halls in Peterborough had been presented with business rates bills when they were exempt. How did this happen and how had it been addressed. *The Partnership Director advised Members that Serco had been looking at the processes with regard to looking after community assets and community halls. This was to ensure that those centres that were supported by volunteers were flagged so that special care was taken to ensure they did not receive a summons. He requested that if Members knew of any examples where this had happened they were to contact him.*
- How many more people had got jobs in Peterborough because of Serco? *The Partnership Director advised that there would be some good news with regard to this in the next few weeks but at this point he could not mention anything.*
- To what extent were Serco governed by the council's corporate policies like the Environmental, Climate Change and Biodiversity policies. *The Partnership Director advised that Serco were the representatives and agents for the council and therefore were bound by the council's policies and had pledged through the partnership to commit to them.*
- Did Serco follow the Corporate Complaints process that Peterborough City Council had in place? *The Partnership Director confirmed that they did and all complaints went through the council process. The Central Complaints Unit recorded all complaints including Stage One complaints.*
- What support did Serco provide for the Adult Social Care transfer? *Serco provided project management support.*

The Chair congratulated Serco on maintaining and in some cases improving performance during the first three months that they had been in place.

ACTION AGREED

The Committee noted the report and progress made during the first three months of the partnership and:

- (i) Requested that the Partnership Director provide a quarterly report on the Peterborough – Serco Strategic Partnership to the Committee.
- (ii) The Partnership Director to provide information to the Committee on how many people were claiming 25% single persons discount on council tax who were not eligible in Peterborough. Information was also requested on how Peterborough compared to other authorities in this regard.

7. Complaints Monitoring Report

The report provided the Committee with a summary of formal complaints monitored between 1 April 2010 and 31 March 2011 which fell under the Corporate Complaints Policy. The report also included compliments received. The report also provided the Committee with the annual report from the Local Government Ombudsman (LGO) about the council's performance on complaints. The annual report had shown that the speed of response to LGO enquiries had improved from 29 days to 22 days and there were no findings of maladministration against the council throughout the year. The LGO had upheld the council's decision in every one of the 11 cases that had been subject to a stage 3 investigation.

Questions and observations were made around the following areas:

- Could you explain the reasons behind the recorded increase in complaints from 366 to 416? *Members were informed that the increase in stage one complaints had been small in percentage terms. For example the number of telephone calls and face to face interviews completed during the year by customer services had been in excess of 563,000 which equated to one recorded complaint for every 8,661 contacts. The number of customers accessing the council's services had increased over the last year but this did not mean that the number of contacts had increased.*
- Was enough being done to inform people of how to complain? *Members were informed that it was not necessary to advertise that there was a Central Complaints Department. The idea was that someone wishing to make a complaint could complain to any member of staff and they would know how to deal with the complaint. 90% of complaints were dealt with at Stage One. There was also information on the PCC website of how to complain. Staff had been trained to deal with complaints and in most cases could resolve them in the first instance.*
- Members were pleased to see that compliments were being recorded but wanted to know how a compliment was defined. *Compliments were recorded on a monthly basis from each department and they ranged from people writing letters, customer satisfaction surveys and phone calls to Managers about a personal service they had received.*
- A Member advised that he often received complaints from his constituents but because he dealt with them as part of his case load it meant that the complaint was not logged. Should Councillors log these complaints? *The Head of Customer Services advised that some complaints received by Councillors may not be logged. However it may be that the person complaining may have already logged a complaint but had not been satisfied with the outcome and therefore had gone to their Councillor. The Head of Customer Services suggested that the Councillor take part in a pilot and log his complaints with the Complaints Department to assess whether the complaints he had received had already*

been logged. The Chair advised that he would bring this up at the Members Working Group.

- *Was there a system in place to follow up on customers who complained to see if they were satisfied with the way their complaint had been dealt with? Customer Satisfaction surveys were sent out and 150 telephone calls were made back to a random selection of complainants.*
- *What scope do the front line staff have for following through with customers? Members were informed the ethos was that all staff would be empowered and skilled enough to deal with the call right first time. The aim was always to exceed the customer's expectation. Satisfaction levels were high due to the development of the staff and the support that they were given.*

RECOMMENDATION

- (i) The Committee noted the report and;
- (ii) Recommends that the Head of Customer Services pilot over a period of time with members of the Committee if the complaints they receive have already been logged with the Central Complaints Department.

8. Consultancy and Interim Policy

The report provided the Committee with the final draft Consultancy and Interim Policy for recommendation to Cabinet for approval. The policy had previously been presented to the Committee in draft format at its meeting on 8 November 2011 and a number of comments had been made. The policy had since been redrafted to include the comments made and was now being presented as a final draft to the Committee. The report included how the Members comments had been taken into account in the revised policy draft.

Questions and observations were made around the following areas:

- *How does the policy address the Equal Opportunities Policy of the Council? Has an equality impact assessment been undertaken? Members were advised that equality impact assessments were undertaken on the project that the consultant would be working on. The use of Consultants as outlined in the policy did require a specific tendering process or to use an existing framework contract of which the appropriate equalities tests would have been undertaken.*
- *When employing individuals on an interim basis how common was the practice of paying them through a limited company rather than as an employee. Members were advised that where people had been brought in under a contract for services they could not be paid as an employee they would have to be paid according to the contract that they had entered into. In some cases a limited company would be paid and they in turn would pay the consultant.*
- *Members commented that when employing interims and consultants the council usually paid significantly more than if employed directly as an employee of the council. Members were informed that as part of the Consultants review there were various examples identified of how value was delivered through the use of consultants and the level of savings that they have contributed to. Regarding the rates of pay for interims a full disclosure of how this compared to employing directly by the council was disclosed within the review. The sort of roles being filled were very few (three senior managers at the time of the review) and these provided value, best practice and quality of service. This was however continually challenged to ensure they continued to provide value.*
- *Members were concerned as to why the code of conduct could not be applied to a contractor? The Head of Strategic Finance read out a statement from the Head of Legal Services in response to the question.
"As officers we are bound by our contract of employment to abide by the councils policies. If we don't abide by those policies we are in breach and disciplinary action can follow. The requirement to declare a conflict of interest in any contract arises under*

financial regulations and the officer code of conduct. Both policies apply to officers. Consultants can not be engaged under a contract of employment but are engaged under a contract for services. It is that terminology in law which distinguishes them from employees”.

The Head of Strategic Finance advised members that a code of conduct was applied through the tendering process and the contract. Some policies were specifically required in certain tender processes. If there was a conflict of interest that contractors were aware of during the tendering process or even a potential conflict of interest then they were required to declare that in the process. If they were a successful contractor then they would be required to sign up to the contract terms and if such conflict arose during the course of the contract then they must declare it at the first opportunity. If it is not declared they would be in breach of the terms and conditions and there would be an opportunity to cancel the contract and seek any damages that may have arisen.

RECOMMENDATION

The Committee:

- (i) Endorse the Consultancy and Interim Policy; and
- (ii) Recommend the adoption of the Consultancy and Interim Policy to Cabinet; and
- (iii) That the Audit Committee monitor the implementation of the Policy

9. Forward Plan of Key Decisions

The Committee received the latest version of the Council's Forward Plan, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

To note the latest version of the Forward Plan.

CHAIRMAN 7.00 - 9.10 pm

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SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 5
13 JUNE 2012	Public Report

Report of Executive Director – Strategic Resources

Report Author – John Harrison, Executive Director – Strategic Resources
Contact Details - Paul Tonks, Head of Strategic Client Services and Margaret Welton,
Strategic Client Services
Tel: 07872 603938 and 07961 236683
Email: paul.tonks@peterborough.gov.uk and
margaret.welton@peterborough.gov.uk

WASTE 2020 PROGRAMME ENERGY FROM WASTE FACILITY AND OTHER ASSOCIATED WORKS AND SERVICES

1. PURPOSE

- 1.1** This report is submitted to Sustainable Growth and Environment Capital Scrutiny Committee to consider in line with paragraph 8.3 of Part 4, Section 9 (Scrutiny Procedure Rules) of the Council's constitution.
- 1.2** Under paragraph 8.1 of Part 4, Section 9 (Scrutiny Procedure Rules) of the constitution any Member may require that an item be placed on the agenda of a Scrutiny Committee.

2. RECOMMENDATION:

- 2.1** Committee notes and endorses the actions taken, and to be taken, in connection with this procurement, that it will receive a further update report on the procurement process for its meeting on 13 June 2012 and that it will continue to be kept updated as the Waste 2020 Programme and facilities progress.

3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY:

- 3.1** The outcome of this procurement will address the following priorities in the Sustainable Community Strategy:-
- Creating the UK's environmental capital; and
 - Delivering substantial and truly sustainable growth.

4. BACKGROUND

- 4.1** On 28 February 2007 full Council resolved that:-
- (a) there should be an integrated waste management solution for Peterborough as part of the waste management strategy, a commitment to recycle and compost 65% plus and that the infrastructure to deliver this would include an energy from waste facility which was capable of generating heat and power and a new materials recycling facility;
 - (b) the Members' Waste and Recycling Working Party (which became the Members Waste and Recycling Task and Finish Group) would be consulted throughout the implementation of the waste strategy;

- (c) there would be a number of executive decisions to implement delivery of this solution and the infrastructure to deliver this.
- 4.2 On 17 January 2008, the then Leader of the Council re-affirmed the resolution of Council referred to above and decided that the Council would procure the necessary services to enable the waste management infrastructure to be delivered and to implement a suitable delivery vehicle for the integration of waste management in Peterborough.
- 4.3 On 31 December 2009, the Deputy Leader of the Council and then Cabinet Member for Environment Capital and Culture took an executive decision which, inter alia, included that:-
- (a) three bidders would be invited to participate in competitive dialogue for Lot 1 (energy from waste facility) which in alphabetical order were Kier Limited, Shanks PLC and Viridor Waste Management Limited;
 - (b) three bidders would be invited to participate in competitive dialogue for Lot 2 (materials recycling facility) which in alphabetical order were Greenstar Holdings Limited, Shanks Group PLC and Viridor Waste Management Limited;
 - (c) delegations to the then Deputy Chief Executive and/or Executive Director – Strategic Resources in consultation with the Deputy Leader and Cabinet Member for Environment Capital and Culture (and where necessary the Solicitor to the Council) to:-
 - resolve any issues whether of a strategic, operational or other nature (including any that crossed departments) during the remainder of the procurement process to ensure effective and timely progress to be made;
 - to select those bidders to be shortlisted for the detailed solution stage and later stages of the procurement but not the award of contracts which would be referred to the Deputy Leader for a further executive decision.
- 4.4 In June 2010, the Deputy Leader, in consultation with the Executive Director – Strategic Resources decided that Biffa Waste Services Limited, as the fourth ranked bidder, should be invited to participate in competitive dialogue for the Lot 1 procurement to make up the three bidding slots following the withdrawal of Shanks PLC.
- 4.5 In June 2010, the Deputy Leader, in consultation with the Executive Director – Strategic Resources decided that Community Waste Limited, as the fourth ranked bidders, should be invited to participate in competitive dialogue for the Lot 2 procurement to make up the three bidding slots following the withdrawal of Shanks PLC. Community Waste Limited was subsequently invited to participate in the competitive dialogue for Lot 2.
- 4.6 Biffa Waste Services Limited subsequently withdrew from the Lot 1 procurement. Following that withdrawal, the Deputy Leader, in consultation with the Executive Director – Strategic Resources decided that the Lot 1 procurement would proceed with the two remaining bidders – Kier Limited and Viridor Waste Management Limited. These two bidders were invited to submit outline solutions.
- 4.7 Greenstar Holdings PLC subsequently withdrew from the Lot 2 procurement. Following that withdrawal, the Deputy Leader, in consultation with the Executive Director – Strategic Resources decided that the Lot 2 procurement would proceed with the two remaining bidders – Community Waste Limited and Viridor Waste Management Limited.
- 4.8 On 4 January 2011, the Deputy Leader, in consultation with the Executive Director – Strategic Resources considered and decided that the outline solutions for Lot 1, submitted by Kier Limited and Viridor Limited, should be taken through to the next stage of the procurement (detailed solution stage).
- 4.9 On 4 January 2011, the Deputy Leader, in consultation with the Executive Director – Strategic Resources considered and decided that the outline solutions for Lot 2, submitted by Community Waste Limited and Viridor Waste Management Limited, should be taken through to the next stage of the procurement (detailed solution stage).

- 4.10 In March 2011, the Enterprise Peterborough strategic partnership was launched. Part of the services provided by Enterprise Peterborough include collecting refuse and recycling. This forms part of the overall strategy to provide an integrated waste management solution for Peterborough.
- 4.11 On 3 August 2011, following consideration of the detailed solutions for Lot 1 submitted by Kier Limited and Viridor Waste Management Limited, the Deputy Leader, in consultation with the Executive Director – Strategic Resources, decided that the detailed solutions submitted by these two bidders should be taken through to the next stage of the procurement (final tender stage).
- 4.12 On 14 July 2011 the Environment Capital Scrutiny Committee agreed to disband the Members' Waste and Recycling Task and Finish Group and that Scrutiny Committee itself would continue to monitor the Waste 2020 Programme.
- 4.13 On 29 September 2011, following consideration of the detailed solutions for Lot 2 submitted by Community Waste Limited and Viridor Waste Management Limited, the Deputy Leader, in consultation with the Executive Director – Strategic Resources, decided that the detailed solutions submitted by these two bidders should be taken through to the next stage of the procurement (final tender stage).
- 4.14 On 30 November 2011, Viridor Waste Management Limited publicly announced that it had taken over Community Waste Limited.
- 4.15 This take-over raised some issues in relation to competition for Lot 2 but at the same time it opened up other opportunities for the Council to consider the wider impacts for the Waste 2020 Programme. In March 2012, the Deputy Leader, in consultation with the Executive Director – Strategic Resources and the Solicitor to the Council, determined that it would be appropriate, practical and sensible for the Council to consider extending the build scope of Lot 1 to include a waste transfer station as a collection point for the Council's recycling. There would also need to be an interim service solution for the waste transfer station pending a more permanent solution for treating recycling. In this way, the Council would have a solution in place for when the existing materials recycling facility closes in June 2013.
- 4.16 The final tenders for Lot 1 were invited to include this slightly extended scope.
- 4.17 Final tenders have been received for Lot 1 and are in the process of being evaluated. Once those tenders have been evaluation, the next step will be to obtain an executive decision by the Deputy Leader of the Council.
- 4.18 Before that executive decision is taken (scheduled for late June 2012), there will be a further update report submitted to Sustainable Growth and Environment Capital Scrutiny Committee to provide details of the final tender evaluation and outcome.

5. BENEFITS TO THE COUNCIL

- 5.1 The energy from waste facility (and hence the solutions being offered to the Council through the Lot 1 procurement process) will provide a number of benefits, both commercially and environmentally for the Council.
- 5.2 Environmentally, the energy from waste facility will prevent over 1.3 million tonnes of waste being sent to landfill. The waste going into the energy from waste facility will generate energy, thereby recovering energy from waste. This will result in the generation of renewable electricity local to Peterborough. This power generation will enable the Council to avoid the cost impact of rises in electricity costs above inflation and to receive income from electricity that is sold to the grid.
- 5.3 Overall, this will allow the Council to reduce its carbon footprint compared to the sending its waste to landfill sites.

5.4 The energy from waste facility also has to be capable of providing heat along with power (energy). This means that in the future, heat can also be taken from the facility and used to provide heat and hot water to local business and homes, should this prove to be economically viable. This would further improve the efficiency of the energy from waste facility, producing further CO2 savings and displacing additional fossil fuel use.

6. AFFORDABILITY

6.1 The bidders for Lot 1 have been provided with the Council's affordability envelope and have been instructed that their proposals for building, maintaining and operating an energy from waste facility and waste transfer station must be delivered within the affordability envelope.

6.2 The costs of waste treatment using the facilities currently available are expected to rise significantly over the next 30 years. The Landfill Tax and its escalated increase is intended to drive councils towards the development of recycling and other infrastructure by making the landfill disposal route a more expensive and unattractive option. This in turn intended to help the UK meet its goals under the Landfill Directive. The tax was introduced in 1996 at £8 per tonne, is currently £64 per tonne, and is due to reach £80 by 2014/15. Disposal costs including gate fees will exceed £100 per tonne at this point and continue to rise. The affordability envelope referred to in 6.1 above is based on the cost forecast modelled on expected waste volumes and landfill disposal costs.

6.3 The combined impact of landfill tax, disposal costs and waste volumes would see the cost of waste increase continuously in the future, well beyond a level that could be sustained. Doing nothing is not an option in financial terms.

6.4 The Medium Term Financial Plan includes some provision for an increase in revenue costs (these will continue to be seen in the short term as large scale landfill diversion will not be possible until the proposed plant is operational), and for capital expenditure in the plant infrastructure. This investment will see the net costs of disposal increase much less sharply from 2015/16 than would be the case under a "do nothing" option. Over a 30 year period, the total costs of the proposed solution, taking into account the capital financing costs, plant operating costs, and income from energy, must be lower than the affordability envelope to be financially viable. The Medium Term Financial Plan will be updated to reflect the exact split of the capital / revenue costs and income of the final proposal, within the overall affordability parameters already set.

6.5 The October 2010 Comprehensive Spending Review, the impact of this on the Council's Medium Term Financial Plan equating to a £25m net funding loss to the Council by 2014/15 and pressures in other service areas such as adult social care, means that the Council needs to look at alternative ways of providing services. This issue compounds the cost issue that the Council faces in this area reinforcing the need to develop an alternative way forward.

7. PROCUREMENT PROCESS TO NOW

7.1 The Council has used the Competitive Dialogue Procedure under the EU procurement rules to procure a suitable partner. The Competitive Dialogue Procedure is recognised as being appropriate for this type of procurement, where there is a complex range of services which require innovative solutions by the bidders, because the process enables the Council to work with the bidders to assist them in developing their solutions to meet the Council's requirements and aspirations. The Competitive Dialogue Procedure is a rigorous process and involves a number of stages as outlined below.

7.2 In spring 2009, the Council advertised in the Official Journal of the European Union for interest from the market for a suitable partner for the Lot 1 and Lot 2 procurements.

7.3 **Stage 1 – Prequalification:** This involved bidders expressing their interest by submitting a prequalification questionnaire. 3 bidders were selected to be taken forward to the next stage (outline solution stage) for both Lots 1 and 2.

7.4 Stage 2 – Outline Solution Stage: The 3 bidders for each of Lot 1 (and Lot 2 were invited to submit their outline solutions (outline proposals for the facilities and services) to take place after an intensive dialogue on the Council's requirements and the bidders' proposals to meet those requirements.

- Lot 1: bidders initially selected were Kier Limited, Shanks PLC and Viridor Waste Management Limited but following withdrawal by Shanks PLC invites were issued to Biffa Waste Services Limited (as replacement for Shanks PLC), Kier Limited and Viridor Waste Management Limited. Biffa Waste Services subsequently withdrew leaving the 2 remaining bidders.
- Lot 2: bidders selected were Greenstar Holdings PLC, Shanks PLC and Viridor Waste Management Limited but following withdrawal by Greenstar Holdings Limited invites were issued to Community Waste Limited (as replacement for Shanks PLC) and Viridor Waste Management following a decision to proceed with the 2 remaining bidders.

7.5 Biffa Waste Services Limited, Greenstar Holdings PLC and Shanks PLC withdrew from the procurements for their own commercial reasons.

7.6 Following evaluation of the outline proposals submitted by bidders the following bidders' solutions were selected to go forward to the next stage:-

- Lot 1: Kier Limited and Viridor Waste Management Limited.
- Lot 2: Community Waste Limited and Viridor Waste Management Limited.

7.7 Stage 3 – Detailed Solution Stage: The bidders were then invited to submit their detailed solutions (detailed proposals for the facilities and services) and further intensive dialogue followed between the bidders and the Council to assist bidders to develop their detailed proposals for each of Lot 1 and Lot 2. During this stage, there were also presentations by the bidders to Councillors and visits to bidders' chosen locations by Councillors and senior client officers. The visits to the bidders' locations allowed an opportunity for bidders to choose facilities that demonstrated their proposals being offered in Peterborough and gave Councillors and senior client officers the chance to see first hand what the bidders' operations were like elsewhere. The visits were paid for by the bidders (and not the public purse). Following submission and evaluation of bidders detailed solutions, the following bidders' solutions were selected to go forward to the next stage:-

- Lot 1: Kier Limited and Viridor Waste Management Limited.
- Lot 2: Community Waste Limited and Viridor Waste Management Limited.

7.8 Stage 4 – Final Tender Stage: Ahead of calling for final tenders, the Council conducted a final round of dialogue with the bidders to deal with any outstanding commercial points and to assist the bidders in developing and refining their final tenders.

7.9 During this period Viridor Waste Management Limited announced it had taken over Community Waste Limited which impacted on the Lot 2 procurement. This led to consideration of the matters referred to in paragraph 4.14 of this report. Consequently, the Lot 2 procurement was halted.

7.10 However, on Lot 1, dialogue continued and following closure of the final round of dialogue, final tenders were called for (which included the extended build scope for the waste transfer station). Both bidders (Kier Limited and Viridor Waste Management Limited) submitted final tenders which are currently being evaluated and a further update on the evaluation will be reported to Scrutiny Committee on 13 June 2012.

7.11 The Deputy Leader's executive decision to be taken later in June 2012 will be to identify and appoint the preferred bidder to be awarded the contract is on the Forward Plan for June 2012. This Scrutiny Committee will be meeting ahead of that executive decision being taken.

7.12 Stage 5 – Preferred Bidder Stage and Mobilisation – Going Forward: Once the preferred bidder is identified (and the executive decision has been made and the call-in period has expired)

there are a number of actions which need to be taken to mobilise the contract. The key timelines for the preferred bidder stage are set out in the Appendix to this report.

7.13 During the Preferred Bidder and Mobilisation stage, there are a number of actions to be taken including the following:-

- **Alcatel Standstill period:** As soon as the preferred bidder is identified, the Council will inform appropriate parties in line with the EU procurement rules. It is necessary to allow a 10 day standstill period to enable any challenges to be made in respect of the Council's decision. If any challenge were to be made, the Council would need to dispense with that challenge.
- **Mobilisation and Communication Plans:** The Council and the preferred bidder will agree the mobilisation and communications plan during the lead in period and in readiness for day 1 of the contract.
- **Contract Documentation:** It will be necessary to finalise all the documents. The contract will be for a period of 33 years (3 years for construction and 30 years for operating the energy from waste facility). The contract will govern the relationships, rights and obligations of the parties. There will also be bonds, guarantees and collateral warranties to protect the Council.

7.14 **Contract go live:** The contract is scheduled to go live on 1 August 2012 and there will be robust and dedicated client management arrangements in place for day 1 to ensure the partner is meeting the Council's requirements for design, construction, service delivery and that any issues that may arise are resolved speedily.

8. IMPLICATIONS

8.1 The contract will enable to the Council provide a guaranteed treatment facility that will divert all of Peterborough's municipal waste from landfill and provide cost certainty for the next 30 years and beyond. The energy from waste facility will be highly efficient and will recover energy from the waste allowing the Council to benefit from the generation and sale of electricity, protecting the Council from escalating energy costs. The facility is designed as combined heat and power enabled which means that a district heating scheme can be added in future to provide heat energy to local industry and Council facilities. In diverting waste from landfill the energy from waste facility will save significant CO2 greenhouse gas emissions that would otherwise have been released.

9. CONSULTATION:

9.1 The Deputy Leader has held a number of presentations for City Councillors informally and at All Party Policy and Cabinet Forum meetings on the Waste 2020 Programme and he regularly updates all Councillors in written briefings/letters. Presentations were made to All Party Policy on 28 October 2010 and to Cabinet Policy Forum on 14 February 2011. Updates by way of briefings and letters from the Deputy Leader to Councillors were done in July 2010, October 2010, June 2011 and May 2012. In addition, the Deputy Leader has answered a number of queries from individual Councillors on the Waste 2020 Programme.

9.2 The Deputy Leader has also held bidders' presentations in November 2010 to which Councillors were invited during the bidding stage and in February/March 2012 a party of Councillors and senior client officers visited the locations chosen by bidders to flagship their facilities and proposals.

9.3 The Deputy Leader has also consulted with the Cabinet Member for Resources, Executive Director – Strategic Resources, Solicitor to the Council and Head of Strategic Client Services throughout the process.

9.4 The Deputy Leader and/or senior client officers have attended a number of meetings of Environment Capital Scrutiny Committee on 14 January 2010 and 3 November 2011 and the Members Waste and Recycling Task and Finish Group (formerly the Members' Waste and Recycling Working Party) to discuss and update Scrutiny Members on the Waste 2020 Programme and procurements.

- 9.5 Senior client officers have also held regular meetings Peterborough for Responsible Waste Management (PFoRWM) which is a specialist interest group.
- 9.6 Senior client officers also held informal pre-planning and pre-permitting application meetings with neighbours in Fengate to explain the Council's proposals for the Fengate site to ensure they understood the plans, to allay any concerns and to enable discussions on such matters as traffic impact, heat and power generation etc. These informal meetings were, of course, followed by the formal planning/permitting consultation processes.

10. EXPECTED OUTCOMES

- 10.1 The expected outcomes are set out in the report.

11. BACKGROUND DOCUMENTS:

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

The Council's Medium Term Financial Plan

Notice published in Official Journal of the European Union

Prequalification questionnaires issued and submitted by bidders (exempt as commercially sensitive and confidential)

Invitation to participate in competitive dialogue issued during the procurement and bidders' outline, detailed and final tender responses (exempt as commercially sensitive and confidential).

12. APPENDICES:

There is one Appendix to this report on the key timelines for taking the procurement forward.

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SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE

13 June 2012

APPENDIX: WASTE 2020 PROGRAMME

PREFERRED BIDDER AND MOBILISATION – GOING FORWARD

1.1 This Appendix is referred to in the above report.

1.2 This Appendix sets out the high level timescales for taking the project forward:-

Scrutiny Committee	13 June 2012
Publish intention to make executive Decision (start pre-decision period)	15/18 June 2012
Deputy Leader takes executive decision	25 June 2012
3 clear working days call-in ending	28 June 2012
Decision can be implemented (if not called in)	29 June 2012
Formally announce Preferred Bidder	29 June 2012
Alcatel period ends	15 July 2012
Contract starts	August 2012
Waste transfer station operational	by June 2013
Energy from waste facility operational	by September 2015

1.3 There will also be other activities to finalise the documentation and mobilisation arrangements going on within these periods and those arrangements will be discussed and agreed with the preferred bidder once identified but working within overall programme set out above.

1.4 Other dates to be confirmed:

- **Launch and sealing ceremony;**
- **Further media activities.**

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SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 6
13 JUNE 2012	Public Report

Report of the Executive Director of Operations

Contact Officer(s) Teresa Wood
Contact Details - 01733 317451

ENVIRONMENT CAPITAL OVERVIEW

1. PURPOSE

- 1.1 This report provides the Committee with an overview of the Environment Capital project and will give background information to enable the committee to comment on future work that has an impact on the council's aspiration to be the UK's Environment Capital.

2. RECOMMENDATIONS

- 2.1 The Committee is asked to note the report and provide comment accordingly.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 This report directly contributes to the objectives and outcomes contained in the Sustainable Community Strategy and, in particular, the council's aspiration to be the UK's Environment Capital.

4. BACKGROUND

- 4.1 Peterborough's Sustainable Community Strategy contains four priorities: Creating Strong and Supportive Communities; Creating the UK's Environment Capital; Creating Opportunities, Tackling Inequalities; Substantial and Truly Sustainable Growth. Each of these priorities has four specific outcomes, beneath which sit a diverse range of actions and interventions to deliver lasting positive change for Peterborough.

By adopting the Sustainable Community Strategy, the council has committed itself to becoming the UK's Environment Capital, building on the longstanding experience as one of four Environment Cities in the UK. The "journey" from Environment City to Environment Capital is considered appropriate given the shift towards global environmental challenges such as climate change as well as the city's ambition to grow substantially and sustainably.

The Environment Capital priority has four key objectives, as set out in the Sustainable Community Strategy:

- Making Peterborough cleaner and greener
- Conserving natural resources
- Increasing the use of sustainable transport
- Increasing the environmental business sector

- 4.2 During 2011/12, work has progressed across the four key objectives and successes include:

- EU funding of £300k awarded to work in Glinton and Peakirk communities to improve energy efficiency in the home and sustainable travel
- Successful award of a Sustrans grant for £50k to improve cycle infrastructure and remove barriers preventing sustainable journeys to school
- Award of £5m from Department for Transport following a successful bid to the Local

Sustainable Transport Fund

- Large scale street lighting, traffic light and illuminated signs and bollards project aimed at reducing carbon emissions
- As early analysis of the council's Carbon Management Action Plan suggests we are on track to meet the 35% reduction target (based on 2008 levels)
- Reduction in carbon emissions of 700kg per person (latest data shows emission per capita in the Peterborough area were 7.8 tonnes in 2008 and 7.1 tonnes in 2009)
- 92% of city schools actively participating in the Eco Schools or Sustainable Schools frameworks and 7 schools with the acclaimed Green Flag award
- First PowerDown fortnight held in 27 Peterborough schools – an impressive 70% of participating schools made savings of 10% or more on the Powerdown day (1110.3 kWh or 0.73 tonnes of CO₂)
- Launch of the Forest for Peterborough project with over 3000 trees planted to date
- Cranfield University and PCC form a partnership to develop education and research in renewable energy and bio-fuels to support future economic growth in the city.
- Installation of renewable energy projects - solar PV on Regional Pool, Town Hall and Freemans building and currently investigating installation of solar PV on schools and wind farms
- Council has set up Energy Services Company (ESCO) to enable it to produce green energy
- Construction of a new Welland Primary School commenced – work includes solar panels so that the school can generate its own energy
- Grant agreement with UK CEED to deliver the EnviroCluster Business Plan 2012/13 and gain European Commission accreditation for the EnviroCluster
- Winner of the 'Most Improved Bus Services' category at the National Transport Awards
- Golden Green Apple award for school's resource kit
- Two silver awards at the International Green Awards in the 'Best Green Media' and Best Green Government' categories
- Shortlisted for the Local Government Chronicle 'Low Carbon Council' award
- Hosted international government officials and senior business leaders (from China, India, Russia, Denmark) showcasing Peterborough's environmental attributes

In addition to the above, a successful Peterborough Environment Capital conference was held in February 2012. This was a first for Peterborough and Prof Hugh Montgomery of University College London was the keynote speaker. Over 160 delegates attended the conference and represented businesses and organisations across the city. In addition, 20 exhibition stands were available and included Peterborough Environment City Trust, Nene Park Trust, Travelchoice and the Green Backyard. Delegates were asked to make 'environment' pledges to support the Environment Capital and over 60 pledges were received on the day and ranged from people committing to use sustainable transport through to installing solar panels on their property. Communication with the delegate list continues on a bi-monthly basis therefore maintaining the momentum that the conference has brought. An Enewsletter is being designed to ensure regular communication is maintained and is of a high quality.

- 4.3 Environment Capital has widespread support and is a key focus and unique selling point for Peterborough which has been achieved through clear political direction and the efforts of committed, cross-sector partnership working. Over recent months, work has progressed on the following key documents:

- Environment Capital Delivery Framework
- Environment Capital headline targets
- Environment Capital timeline
- A bespoke Environment Capital Enewsletter
- Action plan for current year
- Live Health Live Green Supplementary Planning document

The above documents will be presented to subsequent committee meetings for comment.

4.4 Previously, the Forum for the Future's Sustainable Cities Index has been used to benchmark Peterborough against 20 other sustainable cities across the UK. However, the Forum has reported that they are unable to produce the 2011 report as they have not received the financial backing to do so. Therefore alternative options are being considered and will be included in the headline targets to be presented at a future committee meeting. Consideration will be given to longer term targets to clearly set out the Environment Capital aspirations.

5. KEY ISSUES

5.1 Within the scope of this Committee's responsibilities, Members are asked to note the content of this report and the progress of Environment Capital to date. The documents listed in 4.3 above will be presented to this committee over the coming months.

6. IMPLICATIONS

6.1 For the city to achieve its ambition of becoming the UK's Environment Capital, it must show a strong and evidenced track record of environmental achievement backed by a focus on addressing areas for improvement. The documents which will be presented to future committees will demonstrate the commitment to working towards achieving this ambition.

7. CONSULTATION

7.1 The Environment Capital initiatives and projects outlined in this report have been subject to internal and partner consultation as part of their development and implementation.

8. NEXT STEPS

8.1 The following Environment Capital documents will be presented to the 12 July 2012 committee:

- Environment Capital Delivery Framework
- Environment Capital headline targets
- Environment Capital timeline
- Action plan for current year

It is hoped, following approval of the Environment Capital Steering Group, to launch the Environment Capital Enewsletter at the ET Green Awards on 2 July. This Enewsletter will be circulated to all councillors.

The Live Health Live Green Supplementary Planning document is subject to the planning consultation and approvals process and will be brought to this committee for comment as part of this consultation and approvals process.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 None.

10. APPENDICES

10.1 None

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SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 7
13 JUNE 2012	Public Report

Report of the Chief Executive

**Contact Officers – Andrew Edwards, Head of Growth and Regeneration, PCC
Neil Darwin, Director of Economic Development, Opportunity Peterborough
Simon Machen, Head of Planning, Transport & Engineering Services, PCC**

Contact Details – 01733 452303; 01733 317488; 01733 453475

SUSTAINABLE GROWTH: INTRODUCTION, OVERVIEW AND WORK PROGRAMME

1. PURPOSE

- 1.1 This report sets out the approach to be taken at the first Scrutiny Committee of the municipal year, during which Members will be presented with an overview of the issues, opportunities, priorities and challenges in connection with the sustainable growth theme, with the aim of establishing a scrutiny work programme for the year. (The environment capital theme is addressed in an accompanying report.)

2. RECOMMENDATIONS

- 2.1 To discuss the detail contained in the report and accompanying presentation that will be given during the meeting, and to agree a scrutiny work programme for the year for the sustainable growth theme.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Adopting this approach for the first Scrutiny meeting of the year will ensure that a scrutiny work programme is developed and agreed which directly contributes to the objectives and outcomes contained in the Sustainable Community Strategy.

This committee in particular most directly contributes to the priorities 'Delivering Substantial and Truly Sustainable Growth' and 'Creating the UK's Environment Capital' in the Sustainable Community Strategy. This report focuses on 'Delivering Substantial and Truly Sustainable Growth'.

4. BACKGROUND

- 4.1 The presentation that will be given at the committee meeting will review progress against the sustainable growth priority made in the previous year; current and forthcoming issues; and national and local policy changes to create an overall framework.

In summary, there are currently three teams tasked with the delivery of Growth within the city:

- Growth and Regeneration: Tasked with the physical delivery on site. The overarching role of this team is to bring together potential partners from both the public and private sectors and get them working together to deliver growth.
- Opportunity Peterborough: tasked with delivering economic development services to the business community. This broadly focuses on the following key elements:
 - Ensuring that Peterborough is visible to investors
 - Supporting local business ambitions
 - Creating conditions to increase skills level across our communities
 - Increasing our knowledge of the local economy and utilising intelligence

- effectively
- Ensuring that Peterborough gets maximum value from the Greater Cambridge Greater Peterborough Local Enterprise Partnership
- Planning, Transport and Engineering: This department fulfils the statutory roles of the Council as local planning authority and local highway authority. The functions of the team are as follows:
 - Development Management
 - Building Control
 - Planning Policy
 - Housing Strategy
 - Highway Management and Maintenance
 - Transport and Infrastructure Planning and Delivery
 - Climate Change
 - Emergency Planning, Resilience and Business Continuity
 - Natural and Built Heritage
 - Biodiversity
 - Passenger Transport
 - Drainage and Flood Risk Management

The three teams work closely to ensure that we have a seamless approach to working with the business community. The teams have evolved simple communications to ensure that opportunities are actioned in a timely manner and that any issues are handled by the appropriate team, with the correct result being achieved.

The presentation during the meeting will give further information about the particular roles of the three teams and the projects they are working on so that members will be able to identify and agree those aspects that they wish to scrutinise during the year.

5. KEY ISSUES

- 5.1 The Committee needs to consider and note the way in which each of these separate departments work together to deliver sustainable growth within Peterborough.

6. IMPLICATIONS

- 6.1 Members will be provided with sufficient information and evidence to enable them to be confident about their role on this scrutiny committee, and to identify a work programme for the year.

7. CONSULTATION

- 7.1 Information provided during the meeting will be drawn from a range of sources, including from across the Council, Opportunity Peterborough and our partners.

8. NEXT STEPS

- 8.1 Following the committee meeting, a work programme will be produced, lead officers identified and timescales set to ensure maximum effectiveness of the scrutiny process.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 N/a

10. APPENDICES

- 10.1 N/a

SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 8
13 JUNE 2012	Public Report

Report of the Solicitor to the Council

Contact Officer – Paulina Ford, Senior Governance Officer, Scrutiny
Contact Details – (01733) 452508 or email paulina.ford@peterborough.gov.uk

REVIEW OF 2011/2012 AND WORK PROGRAMME FOR 2012/13

1. PURPOSE

- 1.1 To provide the Committee with a review of the work undertaken during 2011/12 by the Sustainable Growth Scrutiny Committee and Environment Capital Scrutiny Committee. To develop a work programme for 2012/13 for the Sustainable Growth and Environment Capital Scrutiny Committee.

2. RECOMMENDATIONS

- 2.1 That the Committee considers the 2011/2012 year in review and makes recommendations on the future monitoring of these items where necessary.
- 2.2 That the Committee determines its priorities, and develops a work programme for the forthcoming year.

3. REVIEW OF 2011/12

- 3.1 The Sustainable Growth and Environment Capital Scrutiny Committee was established by Council at its annual meeting on 23 May 2012. This Committee replaced the Sustainable Growth Scrutiny Committee and Environment Capital Scrutiny Committee and will therefore going forward set a work programme to review and scrutinise the delivery of both the Sustainable Community Strategy priority of truly sustainable growth and the Sustainable Community Strategy priority of creating the UK's environment capital.

During the year 2011/2012, the Sustainable Growth Scrutiny Committee considered the following issues:

- Preliminary Flood Risk Assessment
- Call-in - Local Authority Mortgage Scheme
- Facilitating Growth in Peterborough
- Local Development Framework Scrutiny Group – disbanded
- Disposal of Vawser Lodge
- Enterprise Peterborough
- Manor Drive Managed Service
- Planning Policies Development Plan Document
- Draft Housing Strategy and Strategic Tenancy Policy
- Progress on the Delivery of the Growth, Strategic Planning and Economic Development Portfolio
- Opportunity Peterborough – Update Report
- Use of Consultants - Recommendations Monitoring Report
- Draft Flood and Water Management Supplementary Planning Document
- Housing Strategy and Strategic Tenancy Policy
- Annual Human Resources Monitoring Report

- Budget 2011/12 and Medium Term Financial Plan
- Peterborough 'Statement of Community Involvement', Neighbourhood Planning and Community Action Plans
- Complaints Monitoring Report 2010/11
- First interim report on the performance of the SERCO contract
- Consultancy and Interim Policy

During the year 2011/2012, the Environment Capital Scrutiny Committee considered the following issues:

- Norwood Lane Caravan Park – Action plan update
- Overview of Environment Capital Programmes/Projects
- Home of Environment Capital Initiative – Progress Report
- Members Waste And Recycling Task And Finish Group – Disbandment
- Biodiversity Strategy – Progress Report 2010 - 2011
- Environment Capital Performance Update
- Energy from Waste
- Environmental Enforcement Performance
- 2012/13 Local Transport Plan Capital Programme of Works (CPW)
- Parking on Grass Verges
- Budget 2011/12 and Medium Term Financial Plan to 2015/16
- The Delivery of Renewable Energy
- Trees and Woodlands Strategy
- Highway Network Management Plan 2011 – 2016

3.2 For the information of the Committee, copies of the recommendations made during the year for both the Sustainable Growth Scrutiny Committee and the Environment Capital Scrutiny Committee are attached at Appendix 1.

4. WORK PROGRAMME 2012/13

4.1 In accordance with the Constitution, the Committee is responsible for setting its own programme in line with the Council's key priorities and the Committee's remit.

4.2 The Committee's remit is:

1. To review and scrutinise the delivery of the Sustainable Community Strategy priorities of truly sustainable growth and of creating the UK's environmental capital.

To review and scrutinise the delivery of the underpinning Sustainable Community Strategy theme of value for money. This will include reviewing and scrutinising the performance of other public bodies in their activities and performance in the delivery of the Single Delivery Plan.

2. Hold the Executive to account for the discharge of functions in the following ways:

- a. by exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer. by scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan
- b. by scrutinising Executive decisions after they have been implemented, as part of a wider policy review.

3. To review and scrutinise the planning, decisions, policy development, service provision and performance relating to the following service areas:

- Business Efficiency
- Growth

- Planning and Development
- Regeneration
- Strategic Resources
- Environment, Transport & Engineering
- Waste Strategy & Management

4. To exercise the powers of overview and scrutiny with regard to the Council's corporate functions.
5. To receive and consider the Executive's annual budget proposals and make recommendations
6. To exercise the powers of overview and scrutiny with regard to over-arching policy framework documents, seeking the view of other scrutiny committees where appropriate. This will include the Corporate Plan; Sustainable Community Strategy and Single Delivery Plan.
7. To review and scrutinise the Council's performance in relation to budgetary management
8. To assist and advise the Council and the Executive in the development of its budget and policy framework by in-depth analysis of policy issues in relation to the terms of reference of the committee.
9. Make recommendations to the Executive and/or Council arising from overview and scrutiny activity.
10. Establish ad-hoc Task and Finish Groups to investigate specific topics on behalf of the Committee on a time-limited basis.
11. To consider any appeals from petition organisers who are not satisfied with the outcome of the Council's consideration of their petition.

4.3 A draft work programme which shows the items which are currently scheduled along with items carried over from last year is attached at Appendix 2.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

5.1 Minutes of the Sustainable Growth Scrutiny Committee held on 7 June, 29 June, 6 September, 13 October, 8 November 2011 and 10 January, 30 January, and 6 March 2012.

Minutes of the Environment Capital Scrutiny Committee held on 9 June, 14 July, 8 September, 3 November 2011, 19 January, and 22 March 2012.

6. Appendices

6.1 Appendix 1 - Responses to recommendations made during 2011/2012
Appendix 2 – Draft Work Programme 2012/13

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ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
SUSTAINABLE GROWTH SCRUTINY COMMITTEE			
7 JUNE 2011			
Peterborough Preliminary Flood Risk Assessment (PFRA)	<p>The Committee:</p> <ul style="list-style-type: none"> I. Endorsed the proposed Peterborough Preliminary Flood Risk Assessment (PFRA) and II. Recommended the adoption of the Peterborough Preliminary Flood Risk Assessment (PFRA) to Cabinet with the proviso that; <ul style="list-style-type: none"> a) In the report to Cabinet it is noted that the Committee is concerned about the potential future maintenance (revenue) costs which Peterborough City Council may be liable for as a result of the new Sustainable Urban Drainage Systems (SuDS) approval and adoption regulations (as part of the Flood and Water Management Act (FWMA) 2010), due to come into force from April 2012. b) That the future Local Flood Risk 	Cabinet	
		At its meeting on 13 June 2011 Cabinet RESOLVED to:	<p>Approve, for the purpose of meeting the requirements of the Flood Risk Regulations 2009, the Peterborough Preliminary Flood Risk Assessment.</p> <p>The comments from the Committee were included in the report to Cabinet.</p>

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
	<p>Management Strategy, once prepared, be considered by the Sustainable Growth Scrutiny Committee prior to its adoption.</p> <p>c) That the seventh paragraph of the Executive Summary be reworded to make it clearer.</p> <p>d) That a number of typographical errors are corrected and clarifications added in particular:</p> <ul style="list-style-type: none"> • The Contents page – page numbering error to be removed and correct page numbers inserted. • Para 2.2.1 – add at the end of the first sentence the date at which the Peterborough Flood Risk Partnership first met • Para 2.3.1 – delete “Environment Capital Scrutiny Committee” and replace with “Sustainable Growth Scrutiny Committee” 		

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<p>29 JUNE 2011</p> <p>Call-In of Local Authority Mortgage Scheme Decision</p>	<p>The request for Call-in of the decision made by Cabinet on 13 June 2011, regarding the Local Authority Mortgage Scheme was considered by the Sustainable Growth Scrutiny Committee. Following discussion and questions raised on each of the reasons stated on the request for call-in, the Committee did not agree to the call-in of this decision on any of the reasons stated.</p> <p>It was therefore recommended that under the Overview and Scrutiny Procedure Rules in the Council's Constitution (Part 4, Section 9, and paragraph 13), implementation of the decision would take immediate effect.</p>	<p>Cabinet</p>	<p>At its meeting on 13 June 2011 Cabinet considered the report and RESOLVED to:</p> <ol style="list-style-type: none"> 1. Approve participation in the Local Authority Mortgage Scheme (LAMS), initially in partnership with the Lloyds Banking Group, for £1m; 2. Approve plans to extend the scheme across other lenders as they enter the scheme, or with Lloyds, up to a total value of £10m; 3. Delegate to the three responsible Cabinet Members the authority to develop the local policy for scheme eligibility, and recommend it to Full Council for approval at the meeting of 13th July; and 4. Delegate to the Chief Executive the authority to execute the deed indemnifying the Monitoring Officer on behalf of the authority.
<p>6 SEPTEMBER 2011</p> <p>Local Development Framework Scrutiny Group</p>	<p>The Committee recommends that the Local Development Framework Scrutiny Group be disbanded immediately and that all future monitoring of the Peterborough Local Development Framework Development Plan Documents be dealt with directly through the Sustainable Growth Scrutiny Committee reporting process.</p>	<p>S Machen / R Kay</p>	<p>The Local Development Framework Scrutiny Group has been disbanded. All monitoring of the Peterborough Local Development Framework Development Plan Documents is now brought to the Sustainable Growth Scrutiny Committee for Scrutiny. From the 24 May 2012 this will be the Sustainable Growth and Environment Capital Scrutiny Committee.</p>

**SUSTAINABLE GROWTH SCRUTINY COMMITTEE AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE
RECOMMENDATIONS MADE DURING 2011-2012**

APPENDIX 1

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<p>8 NOVEMBER 2011 Draft Flood and Water Management Supplementary Planning Document (SPD)</p>	<p>The Committee recommended that the Green Infrastructure element within the policy is strengthened before being presented to Cabinet.</p>	<p>Julia Chatterton</p>	<p>Post Scrutiny, a link was included in the Supplementary Planning Document to the Peterborough Tree and Woodland Strategy and the Green Grid Strategy. The document then underwent public consultation from February to March. All of the comments received are being analysed and over the next few months the document will be revised accordingly. Changes also need to be made in line with the new National Planning Policy Framework. The final version of the Flood and Water Management Supplementary Planning Document will sit alongside a new public guide to sustainable drainage and a council guide for developers on technical design standards for adoption.</p>
<p>Use of Consultants – Recommendations Monitoring Report</p>	<p>The Committee recommends that the Cabinet Member for Resources and Head of Corporate Services take in to account all comments made by the Committee and produce a revised Consultant and Interim Policy and Procedure. The revised policy and procedures to be emailed to the Committee with the Code of Conduct for Members and Officers for comment prior to presenting the policy back to the Committee.</p>	<p>Cllr Seaton / Steven Plisworth</p>	<p>Revised Consultant and Interim Policy was brought back to Committee on 6 March 2012 for approval.</p>

**SUSTAINABLE GROWTH SCRUTINY COMMITTEE AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE
RECOMMENDATIONS MADE DURING 2011-2012**

APPENDIX 1

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<p>8 JANUARY 2012 Public Consultation Response to the Draft Peterborough Housing Strategy 2011-15</p>	<p>The Committee noted the report and recommends that all comments made at this meeting to be forwarded to the Cabinet for consideration.</p>	<p>Cabinet</p>	<p>Following consideration of the report at its meeting on 10 February 2012 and accompanying document Cabinet RESOLVED to:</p> <p>Support the Peterborough Housing Strategy and the Peterborough Strategic Tenancy Policy (as attached at Appendix 1 to the Housing Strategy) and agreed to recommend the Housing Strategy and the Strategic Tenancy Policy to Council for adoption at Council's meeting of 22 February 2012.</p>
<p>30 JANUARY 2012 Budget 2012/13 and Medium Term Financial Plan to 2012/22</p>	<p>The Committee recommends that:</p> <ol style="list-style-type: none"> 1. All comments made at this meeting to be forwarded to the Cabinet for consideration at their meeting on 10 February. 2. That the draft budget to be presented before Cabinet should under the Invest to Save Capital Expenditure item of £100m include details of the criteria used to judge how the money would be spent. 	<p>Cabinet</p>	<p>At its meeting on 20 January 2012 and Following debate of the report Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> 1. Agree the following as the basis for the next stage of the budget consultation and in light of the announcement of the local government provisional settlement for 2012/13: <ol style="list-style-type: none"> a) That the MTFS is set in the context of the council priorities. b) The Budget monitoring report as the latest probable outturn position for 2011/12, noting the use of reserves to deliver a balanced budget. c) The draft revenue budget for 2012/13 and indicative figures for 2013/14 to 2021/22 (including the capacity bids and saving proposals).

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
			<p>d) The draft capital programme for 2012/13 to 2021/22 associated capital strategy, treasury strategy and asset management plan.</p> <p>e) The medium term financial plan for 2012/13 to 2021/22, extended to a ten year plan so that the key challenges around delivery of growth can be adequately captured and financial challenges arising from significant local government funding changes be modelled.</p> <p>f) The proposed council tax increase of 2.95% for 2012/13 and indicative increases of 2.95% for 2013/14 to 2016/17 and return to 2.50% for 2017/18 to 2021/22.</p> <p>g) To spend at the level of the Dedicated Schools Grant for 2012/13 to 2021/22.</p> <p>h) The proposals for reserves and balances.</p> <p>2. That Cabinet approve the budget proposals as the basis to consult with Scrutiny, Staff, Unions, Stakeholders and the public.</p> <p>3. That Cabinet note and have regard for the continuing uncertainty of national public finances from 2013/14 onwards following the recent government consultations on funding arrangements and the Chancellor's Autumn budget statement immediately preceding the announcement of the local government provisional finance settlement.</p> <p>4.</p>

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<p>6 MARCH 2012 Peterborough ‘Statement of Community Involvement’, Neighbourhood Planning and Community Action Plans</p>	<p>The Committee noted the report and recommends that the council concentrate its efforts in helping non-parished areas prepare for neighbourhood planning to ensure all areas of Peterborough have an equal opportunity to participate in the process.</p>	<p>Cabinet</p>	<p>Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> 1. Approve the draft Statement of Community Involvement for the purposes of public consultation, subject to any minor changes necessary in order to ensure that it aligned with the final neighbourhood planning regulations published in mid March; 2. Agree, for the interim period between 6 April 2012 and the adoption of the Statement of Community Involvement (scheduled for later in 2012), that the provisions set out in the draft Statement of Community Involvement in respect of Neighbourhood Planning be applied; and 3. Endorse the continued production of Community Action Plans, based on the outline detailed at paragraphs 4.23 to 4.29.
<p>Complaints Monitoring Report</p>	<p>(i) The Committee noted the report and; (ii) Recommends that the Head of Customer Services pilot over a period of time with members of the Committee if the complaints they receive have already been logged with the</p>	<p>Mark Sandhu</p>	<p>The Head of Customer Services will at the beginning of the new municipal year approach members of the Sustainable Growth and Environment Capital Scrutiny Committee for volunteers to take part in the pilot.</p>

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
Consultancy and Interim Policy	Central Department. Complaints The Committee: (i) Endorse the Consultancy and Interim Policy; and (ii) Recommend the adoption of the Consultancy and Interim Policy to Cabinet; and (iii) That the Audit Committee monitor the implementation of the Policy	Cabinet	Cabinet RESOLVED to: Adopt the Consultancy and Interim Policy.

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
ENVIRONMENT CAPITAL SCRUTINY COMMITTEE			
14 JULY 2011			
Members Waste and Recycling Task and Finish Group	The Committee recommends that the Members Waste and Recycling Task and Finish Group be disbanded immediately and that all future monitoring of Waste 2020 be dealt with directly through the Environment Capital Scrutiny Committee reporting process.	M Welton	The Members Waste and Recycling Task and Finish Group has been disbanded and all Waste 2020 items are now brought to the Sustainable Growth and Environment Capital Scrutiny Committee for Scrutiny.
19 JANUARY 2012			
2012/13 Local Transport Plan Capital Programme of Works (CPW)	<p>The Committee noted the report and recommended to the Executive Director of Operations that:</p> <ol style="list-style-type: none"> 1. Special consideration should be given when replacing street lighting in conservation areas to ensure it was in keeping with the area. 2. Consideration should be given when removing natural flag stones from footways and that every effort is made to replace them with natural flag stones in keeping with the area. 	P Phillipson	Mark Speed has confirmed that when issues are raised within conservation areas the recommendations are taken into account.

SUSTAINABLE GROWTH SCRUTINY COMMITTEE AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE
RECOMMENDATIONS MADE DURING 2011-2012

APPENDIX 1

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<p>22 MARCH 2012 Trees and Woodlands Strategy</p>	<p>The Committee:</p> <ul style="list-style-type: none"> (i) Endorsed the Trees and Woodland Strategy; (ii) Supports the need for additional resources allocated within the Medium Term Financial Strategy to deliver the strategy; and (iii) Recommends the adoption of the Trees and Woodland Strategy to Cabinet prior to its consideration by Council as part of the major policy framework 	<p>Cabinet</p>	<p>At its meeting on 26 March 2012 Cabinet RESOLVED to:</p> <p>Recommend the Trees and Woodland Strategy – Policies and Priorities to Council for adoption having considered the comments made by Environment Capital Scrutiny Committee and possible additional resource requirements post 2012/13.</p>
<p>Highway Maintenance Plan</p>	<p>The Committee endorsed the Highway Maintenance Plan and recommended its use with immediate effect.</p>	<p>Peter Garham</p>	<p>The Highway Maintenance Plan is now in operation.</p>

**DRAFT SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE
WORK PROGRAMME 2012/13**

Meeting Date	Item	Progress
<p>13 June 2012 <i>Draft Report 24 May</i> <i>Final Report 31 May</i></p>	<p>Energy from Waste and Associated Works and Services To note the actions taken, and to be taken, in connection with the procurement, of the Energy from Waste Facility. Contact Officer: Margaret Welton</p> <p>Overview of Environment Capital Programmes/Projects To receive an update on the Environment Capital Programmes and Projects currently in place. Contact Officer: Teresa Wood</p> <p>Sustainable Growth: Introduction, Overview and Work Programme To receive and comment on a report on the operational overview of the growth and planning service areas.</p> <p>Contact Officer: Andrew Edwards/Simon Machen/Neil Darwin</p> <p>Review of 2011/12 and Future Work Programme To review the work undertaken during 2011/12 and to consider the future work programme of the Committee. Contact Officer: Paulina Ford</p>	
<p>12 July 2012 <i>Draft Report 26 June</i> <i>Final Report 3 July</i></p>	<p>Peterborough – Serco Strategic Partnership Quarterly Performance Report To scrutinize the Serco Strategic Partnership Quarterly Performance and make any recommendations. Contact Officer: John Harrison/Margaret Welton</p>	

Meeting Date	Item	Progress
	<p>Enterprise Peterborough Partnership Quarterly Performance Report</p> <p>To scrutinize the Enterprise Partnership Contract and make any recommendations.</p> <p>Contact Officer: John Harrison/Margaret Welton</p>	
<p>6 September 2012</p> <p><i>Draft Report 21 Aug</i></p> <p><i>Final Report 28 Aug</i></p>	<p>Community Infrastructure Levy (CIL): Preliminary Draft Charging Schedule (PDCS)</p> <p>To scrutinise the Community Infrastructure Levy and how the council proposes to implement it and make recommendations.</p> <p>Contact Officer: Simon Pickstone</p>	
	<p>Carbon Reduction Commitment (CRC) – Progress Report</p> <p>Contact Officer: Charlotte Palmer</p>	
<p>8 November 2012</p> <p><i>Draft Report 23 Oct</i></p> <p><i>Final Report 30 Oct</i></p>	<p>Opportunity Peterborough – Update Report</p> <p>To scrutinise and comment on an update report on the work of Opportunity Peterborough and make any recommendations</p> <p>Contact Officer: Neil Darwin</p> <p>Enterprise Peterborough Partnership Quarterly Performance Report</p> <p>To scrutinize the Enterprise Partnership Contract and make any recommendations.</p> <p>Contact Officer: John Harrison/Margaret Welton</p>	

Meeting Date	Item	Progress
	<p>Peterborough – Serco Strategic Partnership Quarterly Performance Report</p> <p>Contact Officer: John Harrison/Margaret Welton</p>	
<p>28 January 2013 <i>Draft Report 10 Jan</i> <i>Final Report 17 Jan</i></p>	<p>Annual Human Resources Monitoring Report To scrutinise the Annual HR Monitoring Report. Contact Officer: Mike Kealey</p>	
<p>9 or 21 January 2013 (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2012/13 and Medium Term Financial Plan To scrutinise the Executive's proposals for the Budget 2012/13 and Medium Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth</p>	
<p>18 March 2013 <i>Draft Report 28 Feb</i> <i>Final Report 7 March</i></p>	<p>Peterborough – Serco Strategic Partnership Quarterly Performance Report Contact Officer: John Harrison/Margaret Welton</p> <p>Enterprise Peterborough Partnership Quarterly Performance Report To scrutinize the Enterprise Partnership Contract and make any recommendations. Contact Officer: John Harrison/Margaret Welton</p>	

Meeting Date	Item	Progress
	<p>Complaints Monitoring Report 2011/12 To scrutinise the complaints monitoring report 2011/12 and identify any areas of concern. Contact Officer: Mark Sandhu/Belinda Evans</p>	
TO BE PROGRAMMED		
Item	Comments	
<p>Climate Change Strategy Refresh - September To scrutinise and comment on the draft policy as part of the consultation/approvals process and make any recommendations. Contact Officer: Jenna Hiley / Charlotte Palmer</p>		
<p>Energy Policy To scrutinise and comment on the first Energy Policy as part of the consultation process and make any recommendations. Contact Officer: Alice Mitchell</p>		
<p>Progress Report on the Carbon Reduction Commitment Energy Efficiency Scheme and Carbon Management Action Plan To receive an annual report on our progress under the Carbon Reduction Commitment Energy Efficiency Scheme and Carbon Management Action Plan. Contact Officer: Charlotte Palmer</p>		
<p>City Centre Development Plan Document To Scrutinise the City Centre Development Plan Document and make any recommendations. Contact Officer: Richard Kay</p>		
<p>Progress on the Delivery of the Growth, Strategic Planning and Economic Development Portfolio</p>		
<p>Tree Risk Management Strategy Annual progress reviews of the Trees and Woodlands Strategy</p>		

SUSTAINABLE GROWTH AND ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 9
13 JUNE 2012	Public Report

Report of the Solicitor to the Council

Report Author – Paulina Ford, Senior Governance Officer, Scrutiny

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN OF KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Sustainable Growth and Environment Capital Scrutiny Committee outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY
COUNCIL'S FORWARD PLAN
1 JUNE 2012 TO 30 SEPTEMBER 2012**



FORWARD PLAN OF KEY DECISIONS - 1 JUNE 2012 TO 30 SEPTEMBER 2012

During the period from 1 June 2012 To 30 September 2012 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

Energy from Waste Facility and associated works and services - KEY/01JUN/12
Street Lighting Efficiency Programme (2012/13 and 2013/14) and Street Lighting Column Replacement Programme (2012/13) - KEY/02JUN/12
Opportunity Peterborough Business Plan - KEY/03JUN/12
Roundabout Junction 5 and Boongate West Widening Scheme - Contract Award - KEY/04JUN/12
Rolling Select List - Independent Fostering Agencies - KEY/01JUL/12

JUNE						
KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Sale of surplus former residential care home - Eye - KEY/01OCT/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member for Resources, to negotiate and conclude the sale of a former care home now surplus to requirement - The Croft, Eye.</p>	June 2012	Cabinet Member for Resources	Sustainable Growth	Consultation will take place with the Cabinet Member, & Ward councillors, as appropriate	Simon Webber Capital Receipts Officer Tel: 01 733 384545 simon.webber@peterborough.gov.uk	A public report will be available from the Governance team one week before the decision is taken.
<p>Section 75 agreement with Cambridge and Peterborough Foundation Trust - KEY/03OCT/11 To approve the section 75 agreement with CPFT for the provision of mental health services.</p>	June 2012	Cabinet Member for Adult Social Care	Health Issues	Internal and external stakeholders as appropriate.	Terry Rich Executive Director Adult Social Services (interim) Tel: 01 733 758444 terry.rich@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

<p>Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11 To approve the new policy for September 2012.</p>	<p>June 2012</p>	<p>Cabinet Member for Education, Skills and University</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and public consultation</p>	<p>Isabel Clark Head of Assets and School Place Planning Tel: 01733 863914 isabel.clark@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
<p>Traffic Signals LED Project - award of contract - KEY/03SEP/11 Contract to replace all traffic signal head lamps in Peterborough with LED Heads.</p>	<p>June 2012</p>	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate</p>	<p>Amy Wardell Team Manager - Passenger Transport Projects Tel: 01733 317481 amy.wardell@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Cowgate Enhancement Scheme - KEY/05JAN/12 To award the contract to undertake engineering works as part of the Cowgate Enhancement Scheme.</p>	<p>June 2012</p>	<p>Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</p>	<p>Sustainable Growth / Strong and Supportive Communities</p>	<p>Relevant internal and external stakeholders</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p>All Saints Junior School - Extension of Age Range - KEY/03FEB/12 To commission a new all through Voluntary Aided Primary School to enable the extension of the age range of All Saints Junior School.</p>	<p>June 2012</p>	<p>Cabinet Member for Education, Skills and University</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal stakeholders as appropriate.</p>	<p>Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 alison.chambers@peterborou.gh.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
<p>Award of a Framework for Temporary Staff for Children's Services - KEY/04MAR/12 To expand the current framework for temporary staff to support Children's Services improvement following the Ofsted inspection.</p>	<p>June 2012</p>	<p>Cabinet Member for Children's Services</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders as appropriate including social care staff.</p>	<p>Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Section 75 Agreement with NHS Peterborough for Drugs and Alcohol Services - KEY/05MAR/12 To approve the 75 agreement with NHS Peterborough for the transfer of funds for the provision of Adult drugs and alcohol services.</p>	<p>June 2012</p>	<p>Cabinet Member for Community Cohesion and Safety</p>	<p>Health Issues</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Adrian Chapman Head of Neighbourhood Services Tel: 01733 863887 adrian.chapman@peterborou.gh.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p>Award of Contract - Bus Shelter Provision and Maintenance - KEY/01APR/12 Award of contract for the provision, installation, cleaning and maintenance of Bus Shelters.</p>	<p>June 2012</p>	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>Sustainable Growth</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Darren Deadman Travel Information and Monitoring Officer Tel: 01733 317464 darren.deadman@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Award of Transport Contracts - KEY/02APR/12 To award contracts for Mainstream, Special Educational Needs and Children in Social Care.</p>	<p>June 2012</p>	<p>Cabinet Member for Education, Skills and University</p>	<p>Sustainable Growth</p>	<p>Internal departments as appropriate.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Moy's End Stand Demolition and Reconstruction - KEY/03APR/12 Award of Contract for the Demolition of the Moy's End Stand and Reconstruction</p>	<p>June 2012</p>	<p>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</p>	<p>Sustainable Growth</p>	<p>Internal and External Stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p>Clare Lodge – additional four lounge areas - KEY/04APR/12 To award the contract for the construction of four new lounge areas.</p>	<p>June 2012</p>	<p>Cabinet Member for Children’s Services</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal stakeholders as appropriate</p>	<p>Sharon Bishop Assets Officer Tel: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Energy Services Company - KEY/05APR/12 To consider potential future developments of energy related products</p>	<p>June 2012</p>	<p>Cabinet Member for Resources</p>	<p>Environment Capital</p>	<p>Internal and external stakeholders.</p>	<p>John Harrison Executive Director-Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Organic and Food Waste Treatment Services Contract - KEY/01MAY/12 To Award a contract for Organic and Food Waste Treatment Services.</p>	<p>June 2012</p>	<p>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</p>	<p>Sustainable Growth</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Amy Nebel Recycling Contracts Officer Tel: 01733 864727 amy.nebel@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team on week before the decision is taken.</p>

<p>Bridge Street Public Realm Improvements - KEY/02MAY/12 To award the contract to undertake engineering works as part of the Bridge Street Public Realm Improvement works.</p>	<p>June 2012</p>	<p>Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</p>	<p>Sustainable Growth</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 452303 andrew.edwards@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Energy from Waste Facility and associated works and services - KEY/01JUN/12 To appoint a preferred bidder and award the contract for an energy from waste facility along with associated works and services.</p>	<p>June 2012</p>	<p>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Margaret Welton Principal Lawyer (Special Projects/Waste 2020) Tel: 01733 452226 margaret.welton@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Street Lighting Efficiency Programme (2012/13 and 2013/14) and Street Lighting Column Replacement Programme (2012/13) - KEY/02JUN/12 To approve the award of a contract for Street Lighting Works.</p>	<p>June 2012</p>	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Sally Savage Senior Project Support Worker sally.savage@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p>Opportunity Peterborough Business Plan - KEY/03JUN/12 To approve the Business Plan for Opportunity Peterborough for 2012/13.</p>	<p>June 2012</p>	<p>Cabinet</p>	<p>Sustainable Growth</p>	<p>Relevant internal and external stakeholders.</p>	<p>Neil Darwin Director of Economic Development neil.darwin@opportunitypeterborough.co.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Roundabout Junction 5 and Boongate West Widening Scheme - Contract Award - KEY/04JUN/12 To approve the award of a contract for construction of the Roundabout Junction 5 and Boongate West Widening Scheme to the successful Midlands Highways Alliance (MHA) contractor (tbc).</p>	<p>June 2012</p>	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>Environment Capital</p>	<p>Consultation on scheme was carried out in 2010 /11 Financial Year and budget allocated in the Medium Term Financial Strategy for implementation in the 2012/13 Financial Year.</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p>JULY</p>						
<p>KEY DECISION REQUIRED</p>	<p>DATE OF DECISION</p>	<p>DECISION MAKER</p>	<p>RELEVANT SCRUTINY COMMITTEE</p>	<p>CONSULTATION</p>	<p>CONTACT DETAILS / REPORT AUTHORS</p>	<p>REPORTS</p>

<p>Rolling Select List - Independent Fostering Agencies - KEY/01JUL/12 To approve the list for independent fostering agencies.</p>	<p>July 2012</p>	<p>Cabinet Member for Children's Services</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Wendi Ogle-Welbourn Assistant Director for Strategy, Commissioning and Prevention wendi.ogle-welbourn@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Consultation on the Review of the Older Peoples Accommodation Strategy and options for the future of Care Homes in Peterborough - KEY/02JUL/12 – To approve the consultation on the outcomes of the review of the Older Peoples Accommodation Strategy and options for the way forward.</p>	<p>July 2012</p>	<p>Cabinet</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Tim Bishop, Assistant Director Strategic Commissioning. Tim.bishop@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

AUGUST

There are currently no Key Decisions scheduled for August.

SEPTEMBER

There are currently no Key Decisions scheduled for September.

CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Governance Services
Policy and Research
Economic and Community Regeneration
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Strategic Improvement
Strategic Property
Waste
Customer Services
Business Support
Shared Transactional Services
Cultural Trust Client

CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Safeguarding, Family & Communities
Education & Resources
Strategic Commissioning & Prevention

OPERATIONS DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management, Passenger Transport)

Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Tourism)

Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion, Neighbourhood Management)

Operations Business Support (Finance)

ADULT SOCIAL CARE DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1FA

Care Services Delivery

Strategic Commissioning

Performance, Quality and Information